

HEALTH, SAFETY & BUSINESS OPERATIONS UPDATE



Your Veteran Builder

As a family owned and operated business, “family” has always been a central focus of our mission and commitment to doing our best for our homeowners, team members and building partners.

We’re taking our responsibility to respond to Covid-19 seriously and instituting precautions to re-open in accordance with industry guidelines. Our office, design center, and model homes are available to tour by appointment and with limited capacity. We are adhering to the policies established by the Maryland Building Industry Association as it relates to touring.

Here are the requirements:

- **Model Home (sales centers) and Design Center must be locked at all times and unlocked only to allow prospects with scheduled appointments to enter**
- **Salesperson is not to shake hands or stand within 6’ of anyone**
- **All visitors and staff must wear face masks/protective face shields at all times**
- **If you are experiencing any symptoms of the virus please reschedule your appointment**
- **Hand washing to occur upon entering and exiting our facilities**
- **No more than 4 prospects from a max of two families in our offices/model at one time. Avoid prospects from different families being in the same room at the same time**

Tools to Assist You:

- **In-person private tours can be scheduled to provide you with an uninterrupted visit and time with our sales counselors**
- **Virtual tours and meetings can be arranged to meet your specific needs**
- **Photos, 3D Virtual Tours, interactive floorplans and videos can be found on our website to help you explore our homes**

If You’re Already a Client or have met with a Sales Representative: Please contact your Sales Representative with any questions. We are able to communicate with you virtually and will be happy to schedule in-person and online/virtual appointments with you.

If You’re a Future Client or are new to Timberlake Design/Build: Our office, design center, communities and models will be open to you following the guidelines stated above. Our Online Sales Representatives, **Bob Rayman** and **Becca Harryman**, will coordinate this visit with you and your Sales Representative.

Bob can be reached at brayman@timberlakehomes.com or at 443-618-2643. Becca can be reached at bharryman@timberlakehomes.com or at 443-949-5131. Please leave a message if you do not immediately reach us and we will be back in touch with you.

Thank you for your interest in Timberlake Design/Build – Your Veteran Builder. We look forward to meeting you and wish you well!

MHBR# 3769

